**Purchase Order Quality Requirements for Suppliers**

**General Requirements: All the following quality requirements apply to all Price Manufacturing Company, Inc. purchase orders.**

**Right of Access**: Price Manufacturing, our customers, and regulatory authorities, will have the right to access all areas of the supplier’s or sub-tier supplier’s facility involved in the order, for inspection of their process, product, and/or records.

**Flow-Down to Sub-Tier Supplier**: The Supplier shall flow down applicable PO quality requirements to its sub-tier suppliers, including record retention requirements.

**Personnel Requirements:** Supplier personnel must have proper training for the jobs they are performing. They must be aware of their contribution to product or service conformity, product safety, and the importance of ethical behaviour.

**Packaging and Handling:** The supplier shall use appropriate methods of handling, packaging, and preservation to prevent damage to product/equipment in process and during delivery.

**Mercury-Free:** The parts, equipment and or supplies furnished under this PO shall contain no mercury or mercury compounds, which could cause mercury contamination, in the manufacturing, fabrication, assembly or testing of such parts, equipment and/or supplies.

**Specification and Standards:** Unless otherwise stated in the PO, any reference to a national, international, military, or defence specification or standard is intended to mean the latest revision of that standard at the time of placing the order.

**Quality Records:** The Supplier shall maintain inspection and test records as evidence of conformance with specified requirements. Records shall be legible, traceable to the product involved, and retained for a minimum of 10 years after payment.

**Specific Requirements: Specific quality requirements apply when a clause number below is noted on the PO.**

1. **Inspection Report:** The Supplier shall submit an inspection report with the order verifying engineering requirements have been met.
2. **Calibration Service:** The supplier providing calibration services shall be certified to ISO/IEC 17025. The supplier shall provide certificates of calibration that contain the information required by the appropriate standard including calibration results data.
3. **Calibration:** The supplier shall ensure that all inspection equipment used for acceptance of Price Manufacturing parts or material are periodically calibrated and that the calibrations are traceable to the National Institute Standards and Technology (NIST).
4. **Price Manufacturing Inspection:** Price source inspection is required at supplier facility prior to shipment.
5. **First Article Inspection:** The supplier shall submit a First Article Inspection report to Price Manufacturing for review and approval prior to shipment of product for any of the following conditions:

A:First production run of the product

B:When any change occurs in the design characteristic, production process, tooling, or location of manufacture.

1. **Inspection System Requirements:** The supplier shall provide and maintain as a minimum an inspection system in compliance with ISO9001.
2. **Changes:** The supplier shall notify Price Manufacturing of any changes to material, design details, processes, manufacturing location, or sub-tier suppliers. This includes changes by sub-tier suppliers.
3. **Material Certification:** A copy of the raw material certifications must be included with each shipment, include traceability (heat, lot, work order, or PO number), and actual chemical/mechanical test results.
4. **Statement of Conformance:** Each shipment must be accompanied by a signed statement of conformance stating that the item ordered meet PO requirements.
5. **Inspection and Test Characteristics:** Supplier shall inspect and/or test as applicable all characteristics defined by the PO and applicable drawing specifications, pertinent to the work that the supplier is responsible for performing.
6. **Special Process Certifications:** Submit with each shipment, a certificate stating that all processes were performed in accordance with the drawing/specification. Special processes include anodizing, passivation, heat treating, plating, thread sealing, chemical treating, coatings, grinding and deburring. The certificate shall include PO number, part number and revision, quantity, the process used, the specification to which they conform, name of the organization doing the process, and signature of the authorized representative of the supplier’s quality organization.
7. **Age Control and Shelf Life of Products:** Supplier shall provide expiration data for all age control/shelf-life products purchased.
8. **Identification and Data Retrieval:** When individual traceability is a specified requirement, the supplier shall apply a unique identification to each individual product or material batch. This identification data shall be recorded for traceability and maintained in supplier’s quality records.
9. **Nonconforming Material:** Suppliers will not disposition nonconforming material as “use-as-is” or “rework” without prior written approval of Price Manufacturing authorized quality representative. **Zero Defect Policy:** Any nonconforming or defective material will be returned at supplier’s expense.
10. **Conflict Materials:** All suppliers are requested to conduct due diligence inquiries in their supply chains to determine whether products contain conflict minerals which include tantalum, tin, gold, and tungsten from the DRC (Democratic Republic of the Congo) or an adjoining country such as Angola, Burundi, Central African Republic, Rwanda, Tanzania, South Sudan, Uganda, and Zambia. Suppliers shall not knowingly supply product that contains conflict minerals from the above listed countries.
11. **RoHS:** All parts, or material supplied shall be RoHS compliant per the current EU Directive.
12. **Counterfeit Parts.** The supplier shall plan and implement a system for the prevention of counterfeit or suspect counterfeit part use and their inclusion in product delivered to Price Manufacturing.
13. **Foreign Object Debris (FOD):** All parts, or materials supplied must be free of FOD.

**Refer to NAS412.**